

BOURNEMOUTH UNIVERSITY**UNIVERSITY BOARD****FRIDAY 29 NOVEMBER 2013 AT 9.00AM****The Boardroom, Fifth Floor, Poole House, Talbot Campus**

The attention of Board Members is drawn to paragraph 2.20 of Part II of the CUC "Guide for Members of Higher Education Governing Bodies in the UK (2009)" and the University's own Conflict of Interests Policy and Procedures concerning the declaration of personal interests in any matter under consideration by the Board or its Committees.

	<u>A G E N D A</u>	<u>Papers</u>
	<i>Welcome, Apologies and Declarations of Interest.</i>	Verbal report
1	Board briefing: Marketing and Communications 'Outreach' (Ann Fernandez, Director of Marketing & Communications; Nicola Murray-Fagan, Acting Head of UK Marketing & Student Recruitment; Matt Usher, Student Recruitment & Outreach Officer)	Presentation
2	MINUTES OF PREVIOUS MEETINGS (Chair)	
	2.1 Minutes of the University Board Meetings, 5 July 2013 and 4 October 2013	UB-1314-2-001
	2.2 Matters Arising and Actions Register	UB-1314-2-002
3	CONTEXT SETTING AND UPDATE REPORTS	
	3.1 VC's BU Update Report (to note) (VC)	UB-1314-2-003
	3.2 SUBU Update Report (to note) (SUBU President)	UB-1314-2-004
	3.3 Chair's Report	
	3.3.1 Chair's Action and Use of the University Seal (to note)	UB-1314-2-005
	3.3.2 Any other matters	Verbal Report
4	STRATEGIC MATTERS	
	4.1 Draft Strategic Marketing Plan (for approval) (COO/Ann Fernandez)	UB-1314-2-006
	4.2 IT Strategy (for approval) (COO/Jon Ward)	UB-1314-2-007
	4.3 AV Re-refresh (for approval) (COO/Jon Ward)	UB-1314-2-008
	4.4 CLV – Impact on Estates Masterplan (COO)	UB-1314-2-009
	4.5 Quality Assurance Agency (QAA) Institutional Review Report (to note)(DVC)	UB-1314-2-010
	4.6 Key Performance Indicators (to consider and note) (VC)	UB-1314-2-011
5	OPERATIONAL MATTERS	
	5.1 Financial Statements 2012/13 (for approval) and Subsidiary Company Accounts (to note) (DoFP)	UB-1314-2-012
	5.2 Financial Forecasts (for approval) (DoFP)	UB-1314-2-013
	5.3 Financial Sustainability Report (for approval) (DoFP)	UB-1314-2-014
	5.4 Annual Accountability Return (including internal and	UB-1314-2-015

- external audit reports and VfM report) (for approval)
(DoFP)
- 5.5 Annual Report of the Audit, Risk & Governance Committee (Mr Granger) (to note) **UB-1314-2-016**
- 5.6 Legal Update (including the public interest test and trustees' responsibilities) (to note) (Deborah Wakely) **UB-1314-2-017**
- 5.7 Review of Anti-Bribery Policy & Procedures (for approval) (COO/Deborah Wakely) **UB-1314-2-018**
- 6 **COMMITTEE REPORTS (To note unless otherwise stated)**
- 6.1 Audit, Risk & Governance Committee (1 November 2013) (Mr Granger) **UB-1314-2-019**
- 6.1.1 Risk Register (to note) (DVC) **UB-1314-2-020**
- 6.2 Finance & Resources Committee (18 October 2013) (Dr Rawlinson) **UB-1314-2-021**
- 6.2.1 Management Accounts (to note) (DoFP) **UB-1314-2-022**
- 6.3 Development Funding Committee (1 November 2013) (Dr Knowles) **UB-1314-2-023**
- 6.4 Remuneration Committee (4 July 2013) (Mr Lee) **UB-1314-2-024**
- 6.5 Senate (30 October 2013) (VC) **UB-1314-2-025**
- 7 **RE-APPOINTMENT OF THE CHAIR** (Clerk to the Board) **UB-1314-2-026**
- 8 **ANY OTHER BUSINESS**
- 9 **DATE OF NEXT MEETING**
Friday, 7th February 2014, 9.00am, Boardroom. This will be preceded by a Board dinner on the evening of Thursday 6th February.
- 10 **Papers for information, made available in electronic format:**
- 10.1 Strategic Marketing Plan Appendices (Item 4.1) UB-1314-1-027e
- 10.2 IT Strategy (full version) (Item 4.2) UB-1314-1-028e
- 10.3 Legal Update (Charity Commission Guidance)(Item 5.6) UB-1314-1-029e
- Reports of Senate Sub-Committees for information:**
- 10.4 Research & Knowledge Exchange Committee (1 July and 1 October 2013) UB-1314-1-030e
- 10.5 Academic Standards Committee (29 July and 20 September 2013) UB-1314-1-031e
- 10.6 Education & Student Experience Committee (24 July and 25 September 2013) UB-1314-1-032e
- 10.7 University Research Ethics Committee (16th October 2013) UB-1314-1-033e

A buffet lunch will be provided after the meeting which will adjourn at approximately 12.30pm.